

**EPTC/TCEP 2006**  
**ANNUAL GENERAL MEETING**  
**MAY 29<sup>th</sup>, YORK UNIVERSITY**

**MINUTES**

(Prepared by Astrida Neimanis, Member-at-Large and Acting Secretary)

**1. CALL TO ORDER**

Meeting opened by John Duncan, EPTC President and chair of the meeting.

**2. AVAILABLE POSITIONS IN EPTC/TCEP**

John Duncan made an announcement of available elected positions (Vice-President, Secretary, 1 Member-at-Large) and available positions for appointment (webmaster, 2007 Conference Programme coordinator, French Editor of the e-Newsletter, 2-4 Executive Editors for PhaenEx and unlimited number of Advisory Editors)

Call for nominations and volunteers to take place as the last order of business.

**3. WELCOME AND THANKS**

Particular thanks to programme coordinator Christine Daigle and her co-coordinator Astrida Neimanis, and Suzanne Jaeger as Local Arrangements Coordinator. Thanks to all who attended, presented, commented, chaired and refereed.

**4. FEES**

Currently there are no membership fees, but revenue is very limited and may not be adequate to sustain ongoing and future society projects and activities (e.g. website, conference pamphlet, e-journal, etc). Because members' dues would be a great administrative burden, the Executive Committee voted to extend a motion to the AGM to increase the society registration fee for Congress by \$5 in all fee brackets.

***MOTION: Kevin William Gray moves to raise EPTC society fees by \$5 at each level of payment for registration at the annual meeting held in conjunction with Congress.***

SECONDED by Christine Daigle.

MOTION PASSED UNANIMOUSLY.

**5. PHAENEX**

John Duncan extended thanks to A. van den Hoeven and Christine Daigle for their hard work in initiating this project and preparing the first issue. The journal will be located on a website hosted by University of Windsor. Currently the Executive Editorial Collective consists of J. Duncan, P. Gyllenhammer and A. Neimanis. The first edition will be launched by July 15 2006. It will be part of Open Access Journal Systems (i.e. no fees,

publicly available). The first edition will contain articles by established scholars and a book review by A. van den Hoeven.

The Future of PhaenEx: It is envisaged that we will produce at least 2 issues annually. 1 will be focused on papers delivered at Congress, with a possibility of including commentaries. In these cases papers will be resubmitted to a blind review process to ensure quality. A second annual issue will likely be thematic and led by a Lead Editor from the Collective or a Guest Editor. All ideas about the future of PhaenEx are still in the works and open to discussion.

#### **5. CONGRESS 2007 (U of Saskatchewan, Saskatoon) and 2008 (UBC, Vancouver)**

Because of their geographical location, attendance at these conferences is likely to be lower than attendance at conferences in Southwest Ontario. Therefore members are encouraged to submit papers and encourage others to do so as well.

#### **6. FREE CONGRESS REGISTRATIONS.**

EPTC/TCEP is given at least 2 free registrations by the Congress each year. This year these were not used because we do not have a principle of allocating these registrations. Upon discussion of various schemes, the following motion was proposed:

***MOTION: Christine Daigle moves to offer EPTC's free registrations to presenters who are non-tenure track faculty, according to criteria of financial need and quality of paper, at the discretion of the conference programme coordinator.***

SECONDED by EPTC member [I failed to note the name. What to do?]

MOTION PASSED with one abstention.

#### **7. OTHER BUSINESS**

Ian Angus asked about the problematic timing of due dates for papers for the annual meeting, particularly for panels for which authors may want to prepare new work. In response, it was agreed that due to the Congress due date for early registration and the necessary tasks involved with referring and accepting papers, the (early January) deadline for panel proposals and (early February) deadline for completed abstracts and papers could not be pushed any later.

To address this problem, panel proposers are encouraged to prepare and distribute CFPs as early as possible. The first general CFP will, as usual, be contained in the summer edition of the e-Newsletter.

In order to prevent web-spiders from collecting members email addresses for their own spam purposes, K-W Gray made the following motion:

***MOTION: Kevin William Gray moves to change the "@" in members' email addresses located on our website to "[at]".***

SECONDED BY an EPTC member.

MOTION passed unanimously.

## **8. ELECTIONS OF NEW OFFICERS**

### **VICE-PRESIDENT**

C. Daigle nominates A. NEIMANIS for the position of Vice-President. A. NEIMANIS declines nomination.

P. Kumar nominates K. GRAY. K. GRAY accepts nomination. C. DAIGLE seconds nomination.

K. GRAY elected unanimously as VICE-PRESIDENT.

### **SECRETARY:**

J. Duncan nominates B. BUCHANAN as Secretary. B. BUCHANAN accepts nomination. K. Gray seconds nomination.

B. BUCHANAN elected unanimously as SECRETARY.

### **MEMBER-AT-LARGE:**

A. Neimanis nominates M. KING as Member-at-large. M. King accepts nomination. P. Gyllenhammer seconds nomination.

M. KING elected unanimously as MEMBER-AT-LARGE.

### **FOR THE RECORD: The current Executive Committee of EPTC/TCEP is now:**

President:	John Duncan (1 year left in current term)
Vice-President:	Kevin William Gray (2 years left in current term)
Secretary:	Brett Buchanan (2 years left in current term)
Treasurer:	Stephen Boos (1 year left in current term)
Member-at-Large:	Astrida Neimanis (1 year left in current term)
Member-at-Large:	Paul Gyllenhammer (1 year left in current term)
Member-at-Large:	Matthew King (2 years left in current term)

## **9. CALL FOR VOLUNTEERS for positions to be appointed by the Executive Committee:**

**Webmaster:** A. Neimanis announces that Kevin Eldred has expressed interest in assisting with these tasks, but this should be discussed further with him.

**2007 Conference Programme Coordinator:** No volunteers at present. It was noted that the nature of these tasks suggest that this person should be on faculty and have good knowledge of and contact with people who work in all areas of EPTC/TCEP's interests.

**2007 Local Arrangements Coordinator:** Pavan Kumar volunteered.

**French Editor of e-Newsletter:** No volunteers, although K. Gray suggested that Olivier Feron could be contacted and asked if he was interested.

**Executive Editors of PhaenEx:** Ian Angus volunteered. A. Neimanis announced that Lisa Guenther has also confirmed definite interest.

**Advisory Board of PhaenEx:** David Duquette, Wendy O'Brien, Mark Cauchi, Kevin Gray, Matthew King, Brett Buchanan.

It was suggested that guidelines for reviewers of papers should be prepared.

**11. Meeting adjourned by John Duncan.**